



Jack G. Desmond Middle School
26490 Martin Street
Madera, CA 93638
(559) 664-1775



Matt Tobin, Vice Principal

Cary Gassett, Principal

Amanda Araim, Vice Principal

School Site Council

Agenda

Meeting #2

Wednesday, October 26, 2022

Time: 3:30pm

Location: Zoom Meeting

Agenda

1. Welcome and Introductions

a. Signed in at (3:41pm) and introductions took place

- i. Carry Gassett - Principal
- ii. Julie Prandini- Teacher
- iii. Reina Carrera - Teacher
- iv. Jennifer Toschi - Teacher
- v. Curtis Sweet - Counselor
- vi. Dianna Santiago-Placido - Student
- vii. Tanya Lozano - Classified
- viii. Matthew Tobin - VP
- ix. Joseph Tarkman - Teacher
- x. Michelle Villacis - Parent
- xi. Diana Arvizu - Parent

2. Call to Order

a. Quorum must be established if items are to be voted upon.

- i. meeting was called to order by (Carrera) at (3:40). Mrs. Carrera reported that we have enough SSC members to have quorum.

3. Adoption of the Agenda

a. First and second must be part of the minutes.

Vote 1st:_Mrs. Prandini made the first motion to adopt the agenda 2nd:_Dianna Santiago made the second motion to adopt the agenda.

4. Public Input

No public input was shared.

5. Review and Approval of Minutes from September 14, 2022

a. Reading and approval of minutes; first and second must be part of the minutes.

i. English Minutes

ii. Spanish Minutes

Vote 1st:_Dianna_____ 2nd:_Prandini_____

Dianna Santiago made the first motion to approve the meeting minutes from 9/14/22 2nd:_Mrs. Prandini made the second motion to approve the meeting minutes. SSC members were given time to read through the minutes. No members had concerns or questions.

6. New Business

a. Title I Parent Involvement Policy for Jack G. Desmond Middle School

- i. Handbook - English ~ Spanish

1. *Review and revise as needed. Distribute to parents and include in school handbook for current year. Place the date reviewed and if revised on the bottom of the policy. (pg35)*
- ii. School Compact
 1. *Review and revise as needed. Distribute to parents and include in school handbook for current year. Place the date reviewed and if revised on the bottom of the policy. (pg35)*
 - a. Mrs. Gassett Showed the SSC team the new handbook for Middle School.
 - i. Handbook is the same for all Middle Schools
 - ii. Went over the title one information in the handbook. Given time to review
- iii. Title I Parent Involvement Policy (District level)
 1. *Provide a copy of the current policy and select a representative to attend a general meeting at the district level to make recommendations to the policy. (pg35)*
 - a. *Mrs. Gassett showed the SSC the handbook for the middle school and allowed them to review and ask questions as needed.*
- b. [Uniform Complaint Procedures](#)
 - i. *Provide a copy of annual notification to parents and explain the process for complaints regarding categorical programs. Also provide parents with copy of board policy*
 1. *Mrs. Gassett showed where to find how complaints are handled and allowed time to review information.*
- c. Site Specific Topics
 - i. [DMS SPSA Plan for 2022-2023](#)
 1. Goals begin on (page 2)
 2. Instructional Supplies
 - a. Additional funds available through COVID funding

Mrs. Gassett went through what the goals are for the new year and what COVID funding is going towards instructional supplies and also able to bring noon aids into the office to help field covid related calls.
- d. What is happening at Desmond to promote college
 - a. Curtis Sweet - Presentation

Mr. Sweet introduced himself and Mrs. Gassett made him a co-host in the zoom meeting so that he could share his presentation.

He went over how our school represents colleges on Wednesday.

He showed the program College Next and demonstrated how the students use the site.

Mr. Sweet said that every 7th and 8th grader will use the program.

A-G Presentations about what classes are needed to graduate high school.

CJSF club on campus based on service for the community and campus. Only high achieving students can be in the club with a 3.5 or more for multiple semesters.

Upward Bound is a company that works with students to connect them with programs for over summer.

Upward Bound and AVID take field trips to visit college campuses.

Diana Arizu asked if students need to apply to Upward Bound and if there is any criteria for joining. Mr. Sweet let everyone know that they do have a recruiting process and that students need to have a minimum GPA.

7. Reports

- a. [DMS 2022 NWEA Testing Information](#) - Mrs. Gassett presenting.
 - i. *Report the degree of implementation of the Single Plan for Student Achievement. (SPSA) Record comments to be included in the SPSA for the previous year.*

Mrs. Gassett went over what the NWEA test is, how often students take the test, and how that information is used.

Gassett showed both math and reading results for the fall of '22 overall for the school and then broken down by 7th and then 8th grade.

Gassett also showed how subgroups perform (English Language Learners, homeless, foster youth, special education) and how the school is intervening to help those students.

29.48% of students are meeting their best growth target in reading and 18.3% are meeting their best growth target in math.

There were no questions for Gassett regarding this information.

b. Quarter Data Dive - Mr. Sweet Presenting

Counselors do a data dive at the end of each quarter to compare data to the previous year. Counselors looked at which days of the week saw the most discipline (Monday & Tuesday last year) . This year the highest day is wednesday.

Incidents by grade level have followed the 7th graders from being the highest grade level with incidents last year to now being the 8th graders having the highest number of incidents this year.

Mr. Sweet went over incidents by month and also grade data of both 8th and 7th graders.

Mr. Sweet also went over counseling data from last year to this year and how the intervention specialists have helped with student interventions.

Diana Arvizu asked if students are being referred out to the intervention groups or if the students need to sign up. Mr. Sweet answered that they use a combination of data tracking and referrals from teachers for students to be involved in a group but students aren't able to sign up.

c. *ELAC input on Single Plan for Student Achievement*

i. *Matt Tobin - Present*

2 ELAC meetings but have not been able to have a quorum yet.

There has been focus on getting students reclassified in order for them to be most successful in high school. Parents were informed how to best help their children at home.

At ELAC's 3rd meeting they will be celebrating student reclassification.

Diana Arvizu asked if the meeting was in person or zoom and Mrs. Gassett answered that it is in person in the cafeteria.

No other questions were asked for Mr. Tobin.

8. **Old Business**

a. Approval of Bylaws for current year

- i. *Date of approval/amendment must be notated at the bottom of the Bylaws. Each SSC member should be provided with a copy of the newly approved Bylaws.*

No

- ii. *First and second must be part of the minutes.*

Vote 1st: Diana Arvizu 2nd: Prandini

Dianna Santiago made the first motion to approve the SSC Bylaws for the 22-23 school year Mrs.

Prandini made the second motion to approve the SSC Bylaws for the 22-23 school year. SSC

members were given time to read through the Bylaws. No members had concerns or questions.

b. **Parent Involvement/Education**

- i. PIQE
- ii. ELAC
- iii. Website
- iv. Parent Square
- v. Parent/Teacher Conferences
- vi. Parent Advisory Committee

9. **Announcements**

10. **Next Meeting: January 18, 2023**

11. **Adjournment 4:36pm**

(time, by whom, and second must be part of the minutes)Vote 1st:Dianna Santiago 2nd: Diana Arvizu

Dianna Santiago made a motion at 4:36 pm to end the meeting. Diana Arvizu made a second motion to end the meeting. Meeting was adjourned at 4:36pm.